

## City of Galion Weekly Reports

Week of August 8, 2016

### **Water Treatment Plant, WWTP, Pool**

Issues for immediate attention: Keep pool water balanced, backwash Splash Park sand filter, clean cartilage filters, plant operations and maintenance, ongoing Harmful Algae Bloom sampling, fill in for vacations, lift station repair at HTI building.

This week:

- Various chemical deliveries at the pool.
- The chemical feed controller was returned after warranty work.
- Cleaned filters at the splash park.
- Plant operations and maintenance.
- HAB sample sent to EPA lab and state report was submitted.
- Bid recommendation letter sent to accept bid for screw pump replacement.
- Fenton dryer back in service.

Next week:

- Pool closed; will begin winterizing.
- Back wash Splash Park sand filters and clean cartilage filters.
- Splash Park technician stopping in.
- HAB sampling for EPA lab.
- Plant maintenance and operations.
- Work with Buckeye Pumps on the pumps at the Cummins lift station

Long-term activities: Itemize repair and replacement of pool equipment and building, winterize pool and buildings, continue sampling and plant repairs at the Water Treatment Plant as needed, backup power supply and screw pump replacement at the WWTP, design back up sludge discharge system.

### **Building Department**

Issues for immediate attention: Grass violations.

This week: Issued zoning certificates for Arby's and Tim Horton's.

Next week: Alley vacations for Tim Horton's.

Long-term activities: Do my best to make Galion a better place to live and bring new business to Galion.

## **Utilities Office**

Issues for immediate attention: Gather information for AMP AMI program. Completion of Scope of Work for Health/Utility Office Remodel.

This week:

- Processed 630 mail payments totaling \$117,986 using our EZ Scan System
- Processed 597 walk-in payments for a total of \$90,234
- 191 on-line payments were received for a total of \$31,756
- Meter Readers read 1,199 electric meters and 1,088 water meters

Next week: none listed

Long-term activities: Identification of those closed accounts that are no longer collectable and placing them in a write-off status to be forwarded to the auditor for approval. Update of e-Gov billing system to reflect current parcel owner information. Received a spreadsheet from county auditor of all parcels in city limits; waiting on SSI to let me know the next step.

## **Electric Department**

Issues for immediate attention: none listed

This week:

- Tree clearing on the East side
- Run locates, new services, trouble calls, and wildlife caused issues
- Identify phases from circuits coming out of subs to balance loads
- Vehicle and equipment maintenance
- Build pole line to prepare for upgrade conversion for South Street Commerce Center
- Work on nuisance tree at Powers Reservoir with Service Dept.
- Tear out old 4kv feed behind Hessenauer
- Layout new pole line down Murray Street

Next week: Work with schools for press box issues.

Long-term activities:

- Rebuild all of East end
- 4kv tear out at Dawsett substation
- 4kv tear out of lines down tracks and behind SSCC
- Line relocation for expansion projects
- Continue to phase out Mercury Vapor and Metal Halide bulbs in street lighting
- Pole line for hotel and out to 30 on 598 for future expansion
- Finish underground project in Hessenauer area after WWTP gets generator
- Build step down bank for SSCC for continued feed of 4kv to interior transformers
- Find contractor to add components to Hospital switchgear to enable automatic switching between subs

- Continue to clear trees from power lines
- Pull poles from rebuild as phone and cable move their stuff to newer ones
- Straighten the pole line out 598 that belongs to the phone due to our stuff being on them and it leaning
- Evaluate and carry out simple maintenance at the substations

## **Fire Department**

Issues for immediate attention: none listed

This week: Ongoing fire inspections and community prevention activities. Thursday meeting with Medicount (EMS Billing Company) to review first half of years EMS billing.

Next week: Hazmat training.

Long-term activities: Ambulance committee set up to develop Specs for 2017 purchase, and 2016 Hose and pump testing to start when time allows.